



COMMITTEES AND CLUBS

SESSION: 2022-23

The following committees are formed for the smooth functioning of the Vidyalaya for the Session: 2022-23 with immediate effect.

All other duties allotted will continue till further orders. All the teachers are requested to extend coordination for better results and harmonious ambience in the School.

- **Note:** All the I/C and member of committee formed need to chalk out the strategies & action plan.

PRINCIPAL

ACADEMIC COMMITTEE

❖ Mr. Rohit Saxena	Vice Principal	I/C
❖ Mrs. Geeta Prakash	PGT	
❖ Mr. V. K. Kashyap	PGT	
❖ Mr. S. K. Sharma	PGT	
❖ Mr. Hemant Kumar	PGT	
❖ Mr. Pankaj Singh	PGT	
❖ Mrs. S R Varshney	I/C Primary	
❖ Dr. Pushpa Gautam	PRT	
❖ Mrs. Jyoti Manchanda	PRT	
❖ Mr. Manish Kumar Sharma	PRT	

Complete Academic Planning, Covering, CCE, EQUIP, PISA, CCT, Remedial Classes, Planning for better results, Better Academic Environment, Implementation of KVS Policies, etc.

EXAMINATION COMMITTEE (HOME)

❖ Mr. Vijay Kumar Kashyap	PGT	I/C (Home Exam.)
❖ Ms. Rajkumari Saraogi	PGT	
❖ Mr. S. K. Sharma	PGT	

- ❖ Mrs. Kalpana Upadhyay TGT
- ❖ Mrs. Sunita Singh TGT
- ❖ Mr. Vijay Kumar Pathak PGT I/C (CBSE Board Exams.)
- ❖ Mr. Kaushlendra Upadhyay TGT
- ❖ Mr Ashutosh Sharma TGT
- ❖ Mr. B. N. Bhalla TGT
- ❖ Mrs. Arti Sharma TGT
- ❖ Mr. Virendra Kumar TGT
- ❖ Computer Instructor - 2 For Technical Assistance

EXAMINATION COMMITTEE (PRIMARY)

- ❖ Mrs. Jyoti Manchanda I/C
- ❖ Mrs Sapna Bhatia Co- I/C
- ❖ Ms. Hansa Sharma
- ❖ Mr. Kulveer Singh
- ❖ Mr. Vijendra Kumar
- ❖ Computer Instructor (Primary) For Technical Assistance

Organising internal exams, modification of Question Papers, ensuring compilation of student data, All CBSE Related works, maintaining records for evidence for assessment (CCE).

EXAMINATION COMMITTEE (EXTERNAL)

- ❖ Mr. Pankaj Singh I/C
- ❖ Mr. Praveen Kumar Singh
- ❖ Mr. Himanshu Rajput
- ❖ Mr. Nikhil Gautam
- ❖ Mr. Kanhaiya Lal
- ❖ Mr. Munish Kumar

ADMISSION COMMITTEE

- ❖ Mr. S. K. Sharma PGT OVERALL I/C
(Fresh Admission, SAQ/ MP/ Chairman Quota)
- ❖ Mrs. Jyoti Manchanda
- ❖ Mrs. Bhawna Saxena
- ❖ Mrs. Gunjan Sharma
- ❖ Ms. Hansa Sharma

- ❖ Mr. Manish Kumar Sharma
- ❖ Mr. Harsh Kumar Sharma For Technical Assistance **(Only For Draw Of Lots)**

ADMISSION COMMITTEE (Class XI)

- ❖ Mr. A. K. Sarin I/C
- ❖ Mr. Pankaj Singh

ADMISSION COMMITTEE (Transfer Cases)

- ❖ Mr. Hemant Kumar I/C
- ❖ Mr. Himanshu Rajput PGT (Verification of T.C. online)

ADMISSION COMMITTEE (Local Transfer & Admission cases where Parent Transfer not involved)

- ❖ Dr Neeta Singh, PGT I/C
- ❖ Mr. Pankaj Singh, PGT For Technical Assistance

1. *Ensuring Implementation of Admission Guidelines.*
2. *Timely Admissions*
3. *Entertaining Concerned Parents.*

TIME TABLE COMMITTEE

- ❖ Mr. Praveen Kumar Singh I/C Secondary & Sr. Sec.
- ❖ Mr. Pankaj Singh
- ❖ Mrs. Gunjan Sharma I/C Primary
- ❖ Mrs. Rashmi Agarwal
- ❖ Mrs. Bhawna Sharma
- ❖ Mr. Ashwini Kumar
- ❖ Ms. Neha

1. *Implementation of Time Table related guidelines.*
2. *Preparing Time Table and looking after Arrangements.*

COMPUTER LAB (PRIMARY) FUNCTIONING

- ❖ Mr. Ram Naresh Meena I/C
- ❖ Mr. Kulvir Singh
- ❖ Mr Vijendra Kumar
- ❖ Mrs. Noopur Kadam

DISCIPLINE COMMITTEE (SECONDARY)

- ❖ Mr. Nikhil Gautam I/C
- ❖ Dr. Geeta Prakash
- ❖ Dr. Abbal Singh
- ❖ Mr. V. P. Singh
- ❖ Mr. Jitendra Singh } VI- VII Block
- ❖ Mrs. Kalyani Kumari }
- ❖ Mr. Manish Kumar Sharma I/C Primary
- ❖ Mr. Nand Lal Bharti
- ❖ Mr. Ramnaresh Meena
- ❖ Ms. Praveen
- ❖ Mrs. Neelam Gupta
- ❖ Mrs. Gunjan Sharma
- ❖ Mrs. Seema
- ❖ **All Games Coaches**
- ❖ **All Class Teachers/Co-Class Teachers**

CCA COMMITTEE

- ❖ Mrs. Geeta Prakash (Co-ordinator)
- ❖ Mrs. Kalpana Upadhyay (Associate Co-ordinator)
- ❖ Mr. Munish Kumar
- ❖ Mrs. Madhu Rani
- ❖ Mr. Kaushlendra Upadhyaya
- ❖ Mrs. Babita Sharma
- ❖ Mr. Dasharath Prasad
- ❖ Mr. Nand Lal Bharti
- ❖ Art Coach

CCA COMMITTEE (Primary)

- ❖ Dr. Pushpa Gautam I/C
- ❖ Mr. Nand Lal Bharti
- ❖ Mr. Manish Kumar Sharma
- ❖ Ms. Himani Bundela
- ❖ Ms. Shivali Gautam
- ❖ Ms. Pooja Sharma
- ❖ All House Masters

JMO/NCSC/JNNSMEE/SCIENCE OLYMPIAD & ALL OTHER SCIENCE ACTIVITIES

❖ Mr. S. K. Sharma	}	I/C – NCSC
❖ Dr. Sadhna Sharma		
❖ Mr. A. K. Sarin	}	I/C – JNNSMEE
❖ Mr. Veerendra Kumar		
❖ Mr. Praveen Kumar Singh	}	I/C – JMO
❖ Mr. B. N. Bhalla		
❖ Mr. S. K. Sharma		I/C – Science Olympiad/ JIGYASA
❖ Dr. Neeta Singh		I/C – Green Olympiad
❖ Dr. Abbal Singh		I/C – Social Sc. Exhibition
❖ Mrs. Shivkumari		Social Science Exhibition
❖ Mr. Himanshu Rajput		I/C – Harit Vidyalaya
❖ Mr. K L Sharma		I/C – Swachchh Vidyalaya Puruskar

(Note: All Science Teachers)

1. Promoting interest in Science
2. Organising exhibition & other research/model based activities at different levels

BUILDING MAINTENANCE & REPAIRS COMMITTEE

❖ Mr. Kanhaiya Lal	I/C
❖ Mr. Nikhil Gautam	Co I/C
❖ Mr. Manoj Kumar	
❖ Mr. Mamchand	

1. Identifying Areas of repairing.
2. Getting the work done timely.

LIBRARY COMMITTEE

❖ Dr. Sadhna Sharma	Library I/C
❖ Mrs. Geeta Prakash	
❖ Mrs. Madhu Rani	
❖ Mrs. Preeti Kulshreshtha	
❖ Mrs. Kalpana Upadhyay	
❖ Mrs. Madhu Malhotra	
❖ Mrs. Sapna Bhatia	I/C Primary Library/PUSTAKOPHAR
❖ Ms. Megha Kasana	
❖ Mr. Ram Naresh Meena	

- ❖ Mrs. Aarti
- ❖ Ms. Komal Gautam

1. *Ensuring Library Automation*
2. *Implementation of Library Policy*
3. *Procuring meaningful and related books and content.*
4. *Promoting the culture of reading.*

WEBSITE UPDATING AND e-CLASSROOM, MAINTENANCE OF COMPUTER etc.

- ❖ Mr. Pankaj Singh I/C
 - ❖ Mr. Himanshu Rajput
 - ❖ All Computer Instructors
 - ❖ Mr. Ram Naresh Meena (Primary)
 - ❖ Mr. Kulveer Singh
 - ❖ Ms. Geetika Gupta
1. *Timely update of data.*
 2. *Best possible use of web space.*

NATURE/SCIENCE CLUB / GREEN CLUB/ECO CLUB & OTHER SCIENCE EVENTS COMMITTEE

- ❖ Dr. Neeta Singh I/C
- ❖ Mrs. Kalpana Bansal
- ❖ Mr. Santosh Kumar
- ❖ Mrs. Bhawna Saxena I/C Primary Science Club
- ❖ Ms. Savita I/C Primary Eco Club
- ❖ Mrs. Seema I/C Vidyalaya Nursery Programme
- ❖ Mrs. Jaya Sharma All Parks
- ❖ Mr. Ram Naresh Meena I/C Children Parks

CLEANLINESS & SANITATION COMMITTEE

- ❖ Mrs. Preeti Kulshreshtha I/C
- ❖ Mr. Ajay Dass
- ❖ Mr. Munish Kumar
- ❖ Mr. Mamchand, Sub staff
- ❖ Mrs. Kalpana Upadhyaya I/C Girls Toilets Double S. Building

- ❖ Mr. Kaushlendra Upadhyaya I/C Boys Toilets Double S. Building
- ❖ Mrs. Babita Sharma I/C Girls Toilets- VI+VII Wing
- ❖ Mr. Virendra Kumar I/C Boys Toilets- VI+VII Wing
- ❖ Mrs. Sunita Singh
- ❖ Mr. Ram Naresh Meena I/C Boys Toilets Primary Wing
- ❖ Mr. Praveen I/C Girls Toilets Primary Wing
- ❖ Mr. Nand Lal Bharti
- ❖ Mrs. Jaya Sharma
- ❖ **All Class Teachers**

Ensuring Cleanliness in every corner of School and checking cleanliness of toilets.

EXCURSION / ADVENTURE ACTIVITY COMMITTEE

- ❖ Mr. Nikhil Gautam I/C
- ❖ Mr. Kanhaiya Lal
- ❖ Mr. B. N. Bhalla
- ❖ Mrs Madhu Malhotra
- ❖ Mrs. Smriti Tiwari
- ❖ Mrs. Kalpana Bansal
- ❖ Mr. Kulveer Singh I/C Primary
- ❖ Mr. Vijendra Kumar
- ❖ Mrs. Bhawna Sharma
- ❖ Ms. Shivali Gautam

Exploring excursion Possibility and organising local as well as external trips.

SCOUT AND GUIDE COMMITTEE

➤ **SECONDARY SECTION**

- ❖ Mr. Virendra Kumar I/C Scout
- ❖ Mr. Hemant Kumar
- ❖ Mr. Munish Kumar
- ❖ Mr. Kanhaiya Lal
- ❖ Mr. Dasharath Prasad
- ❖ Ms. Geetika Gupta, PRT } I/C Guide
- ❖ Ms. Shivali Gautam, PRT }
- ❖ Mrs. Archana Awasthi
- ❖ Dr. Neeta Singh
- ❖ Mrs. Madhu Malhotra

All the members of Scouts and Guides, Cubs and bulbul.

➤ **PRIMARY SECTION**

- ❖ Mrs. Neelam Gupta I/C (Bulbul)
- ❖ Mrs Bhawna Sharma
- ❖ Ms. Arti
- ❖ Ms. Megha Kasana
- ❖ Mr. Manish K. Sharma I/C (Cubs)
- ❖ Mr. Kulveer Singh
- ❖ Mr. Ramnaresh Meena

All the members of Scout and Guide, Cubs and bulbuls.

Organising All Activities related to Scout & Guide and Cubs & Bulbuls.

CMP AND RESOURCE ROOM (NEWSLETTER) - PRIMARY SECTION

- ❖ Mrs. Bhawna Saxena I/C
- ❖ Mrs Sapna Bhatia
- ❖ Mr. Ashwini Kumar
- ❖ Mrs. Noopur Kadam

INCOME TAX CALCULATION COMMITTEE

- ❖ Mr. Sanjiv Kumar ASO I/C
- ❖ Mohd. Vaseem
- ❖ Mr. Praveen Kumar Singh
- ❖ Mr. Kaushlendra Upadhyaya
- ❖ Mr. Ramnaresh Meena

SUBJECT COMMITTEE CONVENER

- ❖ Mrs. Geeta Prakash (English)
- ❖ Mr. A. K. Sarin (Science)
- ❖ Mr. P. K. Singh (Maths)
- ❖ Dr. Abbal Singh (Social Science)
- ❖ Mrs. Preeti Kulshreshtha (Hindi)
- ❖ Ms. Rajkumari Saraogi (Commerce & Economics)

BEAUTIFICATION/GARDENING COMMITTEE

- ❖ Mr. Munish Kumar I/C Beautification Unit (Secondary)
- ❖ Mrs. Kalyani Kumari

- ❖ Mr. Ajay Dass
- ❖ Mrs. Bhawna Sharma I/C Gardening & Beautification Unit
- ❖ Mr. Nand Lal Bharati
- ❖ Mrs. Jaya Sharma
- ❖ Ms. Savita
- ❖ All House Master Primary

INTEGRITY CLUB

- ❖ Mrs. Geeta Prakash I/C
- ❖ Mrs. Kalyani Kumari
- ❖ Mrs. Babita Sharma
- ❖ Mrs. Kalpana Bansal

FURNITURE COMMITTEE

- ❖ Mr. R. K. Awasthi I/C
- ❖ Dr. Abbal Singh
- ❖ Mrs. Archana Awasthi
- ❖ Mr. Kanhaiya Lal
- ❖ Mr. Vijendra Kumar

LAB I/Cs

- ❖ Maths Lab Mr. Praveen Kumar Singh
- ❖ Chemistry Lab Dr. A. K. Sarin
- ❖ Physics Lab Mr. V. K. Kashyap
- ❖ Computer Labs Mr. Himanshu Rajput
- ❖ Biology Lab Dr. Neeta Singh
- ❖ Jr. Science Lab Mr. Santosh Kumar
- ❖ Modern Physics Lab Mr. R. K. Awasthi
- ❖ Geography Lab Dr. Abbal Singh
- ❖ Medical Room Mrs. Sunita Singh
- ❖ Physical Education Mr. Nikhil Gautam

RAJBHASHA & NARAKAS COMMITTEE

- ❖ Mrs. Madhu Rani I/C
- ❖ Mr. Dashrath Prasad
- ❖ Mr. Deepak Singh Rawat SSA
- ❖ Mr. Pravak Chaudhary JSA

CANTEEN MONITORING COMMITTEE

- ❖ Mr. Shiv Kumar Sharma I/C
- ❖ Mrs. Shiv Kumari
- ❖ Ms. Praveen
- ❖ Mr. Ram Naresh Meena
- ❖ Mr. Vijendra Kumar
- ❖ Mr. Manoj Tiwari

Student Members

- ❖ Master(Head Boy) XII
- ❖ Km.(Head Girl) XII

TEACHING AID COMMITTEE

- ❖ Dr Abbal Singh I/C
- ❖ Mr. Kanhaiya Lal I/C Conference Hall
- ❖ Mrs. S. R. Varshney I/C Primary
- ❖ Mrs. Bhawna Saxena

ELECTRICAL MAINTENANCE COMMITTEE

- ❖ Mr. Kanhaiya Lal I/C
- ❖ Mr. Nikhil Gautam
- ❖ Mr. Vijendra Kumar

MEDICAL CHECKUP / FIRST AID COMMITTEE

- ❖ Mrs. Sunita Singh I/C
- ❖ Mr. Nikhil Gautam
- ❖ Doctor, Nurse and All Games Coaches

PTM COMMITTEE

- ❖ Mr. Rohit Saxena Vice Principal I/C
- ❖ Mrs S R Varshney
- ❖ Mr. V. K. Kashyap
- ❖ Mrs. Geeta Prakash
- ❖ Mrs Madhu Rani
- ❖ Mrs. Jyoti Manchanda
- ❖ Mrs. Sapna Bhatia

YOUTH PARLIAMENT

- ❖ Mr. Hemant Kumar I/C
- ❖ Mrs. Rajkumari Saraogi
- ❖ Mr. Ajay Dass
- ❖ Mrs Shivkumari

PHOTOGRAPHY COMMITTEE

- ❖ Mr. Munish Kumar I/C
- ❖ Mr. Kanhaiya Lal

GUIDANCE AND COUNSELLING

- ❖ Dr. Geeta Prakash I/C
- ❖ Mrs. Madhu Rani
- ❖ Mrs. S. R. Varshney
- ❖ Counsellor

MAINTENANCE OF CS-54 (VERIFICATION OF FEE COLLECTION)

- ❖ Mohd. Vaseem I/C Secondary & Senior Secondary
- ❖ Mr. Ramnaresh Meena I/C Primary
- ❖ Mr. Ashwini Kumar

ALUMNI COMMITTEE

- ❖ Mr. Himanshu Rajput I/C
- ❖ Mrs. Sunita Singh
- ❖ Mr. Ajay Dass
- ❖ Mr. Munendra Singh Yadav

UBI FEE PORTAL

- ❖ Mohd. Vaseem I/C Sec
- ❖ Mr. Ramnaresh I/C Primary
- ❖ Mr. Ashwini Kumar
- ❖ All Class Teachers for student's addition, deletion,
fees verification

SAFETY, SECURITY & DISASTER MANAGEMENT COMMITTEE (SOP)

- ❖ Mr. Rohit Saxena Vice Principal Overall I/C
- ❖ Mrs. S R Varshney I/C Primary
- ❖ Mr. Nikhil Gautam
- ❖ Mr. Kanhaiya Lal
- ❖ Mrs. Sunita Singh
- ❖ Ms. Praveen
- ❖ Mrs. Jaya Sharma
- ❖ Mr. Vijendra

TARUNOTSAVA

- ❖ Mr. V. K. Kashyap I/C
- ❖ Mrs. Geeta Prakash

JIGYASA

- ❖ Mr. S. K. Sharma, PGT I/C
- ❖ Mr. Veerendra Kumar

PUSTAKOPHAR

- ❖ Dr. Sadhna Sharma I/C Secondary
- ❖ Ms. Sapna Bhatia I/C Primary

SPORTS & GAMES/SBSB/FIT INDIA COMMITTEE

- ❖ Mr. Nikhil Gautam I/C
- ❖ Mr. Vijay Kumar Pathak
- ❖ Mr. K L Sharma
- ❖ Mr. Ashutosh Sharma
- ❖ Mrs. Geeta Prakash
- ❖ Mrs. Bhawna Sharma I/C (Primary)
- ❖ Mr. Vijendra
- ❖ Sports Coaches

PARTNERSHIP WITH GOVERNMENT LINKED SCHOOL

- ❖ Principal Patron
- ❖ Vice Principal Execution I/C
- ❖ Mr. Manish Kumar Sharma I/C
- ❖ Mrs. Bhawna Saxena
- ❖ Sports Coaches

STUDENT FITNESS SCORE CARDS

- ❖ Mr. Nikhil Gautam I/C
- ❖ All Class Teachers
- ❖ All Sports Coaches

ATTENDANCE REGISTER CARING COMMITTEE

- ❖ Mr. Munish Kumar } I/C Secondary
- ❖ Mr. Ajay Dass } }
- ❖ Mrs Jaya Sharma } I/C Primary
- ❖ Mrs. Neelam Gupta } }

To check the attendance during morning assembly and to ensure attendance in case of any Class Teacher/ Co-Class Teacher is not present.

PURCHASE COMMITTEE

- ❖ Mr. Rohit Saxena VP
- ❖ Mrs. S. R. Varshney
- ❖ I/C of concerned Department
- ❖ Mrs. Preeti Kulshreshtha
- ❖ Mrs. Pushpa Gautam
- ❖ Mr. Sanjeev Kumar ASO
- ❖ Mr. Manoj Kumar SSA

GRIEVANCE COMMITTEE

- ❖ Mrs. Geeta Prakash I/C
- ❖ Mr. V. K. Kashyap
- ❖ Mrs. Sunita Singh
- ❖ Mr. Kaushlendra Upadhyaya
- ❖ Mrs. Pushpa Gautam

AWAKAND CITIZEN PROGRAM COMMITTEE

- ❖ Mrs. Kalpana Upadhyaya I/C
- ❖ Mrs. Kalpana Bansal
- ❖ Mr. B. N. Bhalla
- ❖ Mr. Veerendra Kumar
- ❖ Mr. Dasharath Prasad

PISA COMMITTEE

- ❖ Mr. Kaushlendra Upadhyaya I/C
- ❖ Mr Ashutosh Sharma
- ❖ Mr B N Bhalla

ADOLESCENT EDUCATION PROGRAM (AEP)

- ❖ Mrs Geeta Prakash I/C
- ❖ Mrs Preeti Kushreshtha
- ❖ Dr Neeta Singh
- ❖ School Counsellor
- ❖ School Doctor
- ❖ School Nurse

DIGITAL LANGUAGE LAB

- ❖ Mrs Geeta Prakash I/C
- ❖ Mr Kaushlendra Upadhyay
- ❖ Mr Dasharath
- ❖ Mrs Babita Sharma
- ❖ Mr. Satish Chand Jangid
- ❖ Mr. Shiv Kumar Sharma

EBSB COMMITTEE

- ❖ Dr. Abbal Singh I/C
- ❖ Dr. Hemant Kumar
- ❖ Dr. Rajkumari Saraogi
- ❖ Mrs Shivkumari
- ❖ Mr. Ajay Dass

NEP COMMITTEE

- ❖ Mr. Manish Kumar Sharma I/C

NIPUN COMMITTEE

- ❖ Mrs. Sapna Bhatia I/C

FLN COMMITTEE

- ❖ Mr. Kulveer Singh I/C
- ❖ All Class Teacher of Class – I

WATER MANAGEMENT COMMITTEE

- ❖ Mr. Kanhaiya Lal Sharma TGT-WE I/C
- ❖ Mr. Jitendra Singh TGT-SST

SCHOOL NUTRITION GARDEN COMMITTEE

- ❖ Mrs. Madhu Malhotra PRT I/C
- ❖ Mr. Mahendra Kumar Agarwal TGT-Sci

Principal



सर्वे सन्तः पूषन् जगदात्मन्
केन्द्रीय विद्यालय संगठन